

ANNUAL REPORTS

2006-07

ACADEMIC PROGRAMS COUNCIL (Norman)

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BUDGET COUNCIL (Norman)

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CONTINUING EDUCATION COUNCIL (Norman)

COUNCIL ON FACULTY AWARDS AND HONORS (University)

INFORMATION TECHNOLOGY COUNCIL (Norman)

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**ACADEMIC PROGRAMS COUNCIL
2006-07 ANNUAL REPORT
SUBMITTED BY ELEANOR WEINEL, CHAIR**

The membership of the Academic Programs Council consists of nine faculty appointees, four student appointees, and four ex-officio, non-voting members. The faculty members for 2006-2007 were Rozmeri Basic (Art), Irene Karpiak (Educ. Leadership), Jack Kasulis (Marketing), Kieran Mullen (Physics & Astronomy), Joz Raadschelders (Political Science), Larry Rossow (Educ. Leadership), Laurie Scrivener (Library and Information Studies), Gerard Walschap (Mathematics) and Eleanor Weinel (Architecture). The ex-officio members are Paul B. Bell (Vice Provost for Instruction), Matt Hamilton (Vice President for Admissions and Records and Financial Aid), Nancy L. Mergler (Senior Vice President and Provost), and Judy K. Cain (Editor of Academic Bulletins). Jean Ware (Manager of Administration and Operations in Admissions and Records) provided valuable administrative support and ably coordinated the flow of the Council's rather substantial paper work. One student member of the council, Asher Killian, was appointed by Student Senate and he attended one meeting. We believe the efficacy of assigning students to the Council might be reviewed since they do not attend regularly.

Eleanor Weinel served as chair of the Council, Laurie Scrivener served as chair of the Policy & Program Subcommittee, and Rozmeri Basic served as chair of the Course & Curriculum Subcommittee. The Council met eight times during the academic year (September 5, October 3, November 7, December 5, February 6, March 6, April 3 and May 1). The council regularly meets on the first Wednesday of every month at 3:00 p.m. in Buchanan Hall. The normal turn-around time for program and course proposals was one month from the time the proposals were distributed to the Council. Proposals that lacked information or needed clarification usually required two months.

The following table gives a numerical summary of the Council's work for the current academic year

2006-07 APC Materials				
	Additions	Deletions	Modifications	Total
Programs:	3	0	61	64
Minors:	9	3	14	26
Total of Programs/Minors				90
Substantive	13			
Non-Substantive	44			
Administrative/Internal	33			
Courses:	283	16	172	471
Designators:	2			2

These figures compare to the previous three years as follows

Action/Year	2006-07	2005-06	2004-05	2003-04
Program Additions	3	3	3	4
Program Deletions	0	2	0	4
Program Modifications	87	58	64	84
Course Additions and Changes	455	340	412	496
Course Deletions	16	30	15	16
Designator additions/changes	2	4	3	1

While the number of requests to be reviewed was down slightly, concerns about the scheduling of the Council's work continue. Because requests of all kinds can be submitted on a regular basis throughout the academic year, there is no mechanism to regulate the work flow. In the last two years we have had a very light load in the fall semester and a very heavy load in the spring semester. We are considering a proposal to stage submission deadlines for types of proposals in relation to the time they need to go through the review process all the way to the regents.

There is still some concern that colleges and departments be aware that course and program decisions are driven by policy rather than procedure. While advisors and administrative staff are important players in the preparation of proposal, the contact person should always be the senior academic responsible, for instance.

At the last meeting on May 3, the Council elected Rozmeri Basic to serve as chair for the 2007-2008 academic year. Chairs for Courses and Programs Subcommittees will be determined at the September 2007 meeting.

**ATHLETICS COUNCIL
2006-2007 ANNUAL REPORT
SUBMITTED BY RICHARD MARSHMENT, CHAIR**

The University of Oklahoma Athletics Council is charged with advising the President and the Athletic Director on intercollegiate athletic policy matters regarding compliance, academics, business and budget, personnel, NCAA and Big Twelve Conference relations, athletic competition and student affairs. In addition, since 1996, the Council has considered issues of gender equity. During the 1999-2000 academic year the Council reorganized its subcommittee structure and responsibilities so as to remain within the Athletics Council Charter as well as recent NCAA operating principles for institutional oversight.

The four Subcommittees are (1) Governance and Compliance (chaired by Professor Mike McInerney), (2) Academic Integrity & Student Welfare (chaired by Professor Allen Knehans), (3) Fiscal Integrity and Personnel (chaired by Eric Johnson, OUHSC staff representative, and (4) Gender Equity and Sportsmanship (chaired by Professor Joanna Rapf).

The Governance and Compliance Subcommittee reviews and reports to the Council on the University's activities and procedures regarding compliance with NCAA and Big Twelve rules as well as University policies and resources applied to recruiting, the granting of financial aid to student-athletes, awards to student-athletes and others, and the scheduling of intercollegiate games and contests, and other matters related to compliance. The Academic Integrity & Student Welfare Subcommittee reports on admissions

and academic performance of student-athletes and makes suggestions and recommendations on how to better serve the needs and interests of the student body, faculty, staff, alumni, and community. The Fiscal Integrity & Personnel Subcommittee reviews the Athletic Department Budget, reviews major capital improvement needs, fund raising and development practices, basic accounting and auditing procedures, and makes recommendations to the President and Athletics Director in these areas. The Gender Equity & Sportsmanship Subcommittee reviews and reports to the Council on intercollegiate sports competition and makes suggestions or recommendations on facilities, scheduling, recruiting, rule changes, and other matters. In addition, this subcommittee reviews progress on the gender equity plan and reviews diversity, dignity, ethics, and sportsmanship across all areas of the Athletics Department.

Meetings

The full Athletics Council met five times during the 2006-2007 year: September 19, 2006, November 14, 2006, February 26, 2007, April 5, 2007, and June 13, 2007. Subcommittees met independently of the full Council to accomplish their charges. The subcommittees made intermittent progress reports and a final report to the full Council at predetermined dates. Copies of the complete final reports from each subcommittee are available in the Athletic Department.

Membership

The 2006-2007 Athletics Council membership included:

Faculty Members: Mike McInerney, Richard Marshment, Margaret Kelley, Ben Alpers, Allen Knehans, Satish Kumar, Joanna Rapf, and Abimbola Asojo.

Staff Members: Eric Johnson and Les Ellason.

Student Members: Amanda Watson, Bethany Griffin, Scott Mason

Alumni: Sue Lunsford, Jane Crain.

Ex Officio: Joseph Castiglione (Athletic Director), Connie Dillon (Faculty Athletics Representative to the NCAA)

Athletics Department: Keith Gill (Associate Athletics Director, Administration), Gerald Gurney (Associate Athletics Director, Academics), Larry Naifeh (Executive Associate Athletics Director), Stephanie Rempe (Associate Athletics Director, Senior Woman Administrator), Greg Phillips, Associate Athletic Director, and Robert Smith (Assistant Athletics Director, Business Manager).

Secretary: Francene Monenerkit (Office of the Athletics Director).

S u m m a r y

1. The council meetings were planned and scheduled for each semester after a survey was conducted of the members.
2. One of the most pressing issues confronting the Athletic Department is graduating student athletes. Impediments to graduation include high transfer rates in some sports, professional opportunities, and student athletes admitted to the University who have not met minimum admission standards. The NCAA continues to stress the importance of graduating student athletes and has implemented new

rules which provide incentives and penalties depending in part on the academic progress made by an institution's student athletes.

3. The Council developed and recommended adoption of an *Academic Improvement Plan* designed to raise academic performance for any sport which falls below the NCAA defined "academic progress rate" of 0.925 (Attachment A). The Athletics Director raised several concerns about the plan and suggested places where clarification was warranted. As the plan is advisory to the administration, the Council felt the Athletics Director could modify the plan as he sees fit. The NCAA requires member institutions to prepare academic improvement plans.
4. The budget for the Athletics Department has increased from \$28 millions in 1999 to more than \$65 millions at the close of fiscal year 2007. The Department continues to repay the institutional loan at a faster rate than called for by the loan schedule. The Council reviewed and recommended approval of a FY 2008 budget for the Athletics Department of \$67,530,000, a projected increase of \$2.2 millions from FY 2007 and an increase of just under \$4 millions from FY 2006. A final budget cannot be prepared until year end totals are available.
5. The Academic Integrity and Student Welfare subcommittee presented its annual report. Student Athletes graduate at higher rates than the general student body. Female student athletes graduate at much higher rates than male student athletes. The Athletics Council approved the report. The Athletics Department has copies of the report available for interested readers.
6. The Governance and Compliance subcommittee presented its annual report, a copy of which is attached to this report (Attachment B). The major change in the compliance program involved its organization. The University created a new position, Executive Director of Compliance, reporting to the University's General Counsel rather than the Athletics Director. This assures the complete independence of the compliance program from the operation of the Athletics Department. This change took effect in December, 2006. The change reflects recommended organizational practices rather than a response to problems detected in the Athletics Department compliance program.
7. The Athletics Director reported at each Council meeting on recruiting violations detected in the intercollegiate athletics program. The Council expressed great interest in this issue and asked many questions regarding how such violations can be avoided in the future and the role the Council can play in assisting the Department.
8. The Council was briefed on the external audit of the Department conducted by the accounting firm of Cole and Reed.
9. The Gender Equity and Sportsmanship Committee reported that the Athletics Department continues to make good progress on implementing its Gender Equity and Minority Issues Plans as set forth in the NCAA certification report in 2004 (Attachment C).
10. The Council approved the annual report of the Fiscal Integrity and Personnel subcommittee.
11. The Council selected student-athletes to receive awards which were presented at the annual scholar-athlete breakfast held on Tuesday, April 17, 2007.
12. The Council heard and endorsed the "Sooner Oath" (Attachment D), developed by OU student athletes. All student athletes will be asked to recite the oath at a special ceremony. The oath embodies the values of OU's intercollegiate Athletics program.

Copies of all Athletics Council agendas, handouts, and meeting minutes can be obtained from the Athletics Department office or by contacting Prof. Marshment.

(Copies of Attachments A, B, C and D are available in the Faculty Senate office.)

**BUDGET COUNCIL
2006-07 ANNUAL REPORT
SUBMITTED BY BRIAN GRADY, CHAIR**

The 2006-2007 Budget Council meetings were held 9/20/06, 10/25/06, 11/29/06, 12/20/06, 1/17/07, 2/28/07, and 4/18/07. All of these meetings were held at 3:30 pm in the Provost's Conference Room, Evans Hall.

The following topics were discussed and presentations were made to the Council.

<u>Date</u>	<u>Speaker</u>
9/20/06	General discussion concerning speakers for the year, discussion of letter to President Boren to thank him for raises.
10/25/06	Julius Hilburn, Director of Human Resources (Topic: Health Care)
11/29/06	Mike Moorman, Director of Architectural and Engineering Services (Topic: Campus Construction)
12/20/06	Sul Lee, Dean: University Libraries (Topic: Library Operations and Funding)
1/17/07	Danny Hilliard, Director of Government Relations (Topic: Legislative Budgetary Outlook)
2/28/07	J.P. Audas, Vice-President of University Development (Topic: University Development)
4/18/07	Discussion of Letter for President Boren
e-mail	Election of Donna Nelson of Chemistry and Biochemistry as Budget Council Chair

Budget Director Linda Anderson gave a short report on budgetary matters at each meeting.

In terms of themes of the year, the Council was very positive about the large salary program of the past year. The Council is concerned about increasing costs of the University, including health care, building maintenance and library costs. High health care premiums for families especially are a concern. Development was identified as a means to help ameliorate these concerns and was of interest to the Council. The two most pressing concerns of the Council as communicated to President Boren were (1) the salary disparity between OU and other institutions which should be addressed by regular salary programs, and (2) health care costs.

As partial fulfillment of our charge to recommend to and advise the President on matters concerning fiscal policies and resources, the Council transmitted two memorandums to President Boren. The first thanked him for the salary program in FY07 (Appendix 1), while the second was our letter regarding the FY 07 budget (Appendix 2).

Appendix 1

October 30, 2006

David Boren, President
University of Oklahoma

Dear President Boren:

The purpose of this letter is to thank you for the overall 4% faculty and staff salary program in FY 07.

At the last session of the Budget Council for FY 06, it was thought by all involved that the appropriation from the legislature would be such so as to preclude a salary increase for faculty and staff at the University of Oklahoma. In part due to your hard work, and I am sure the hard work of others on your staff including Danny Hilliard, the appropriation was significantly larger than expected and hence a salary program was possible. We appreciate the importance that you place upon increasing the salaries for 5000 hard-working OU employees. There is no doubt in our minds that this raise program significantly boosts morale among all of us working at OU, and in particular it is heartening to have a President who cares about the well-being of the OU family. We understand that the number of times you can take such a public stand on an issue is limited and we understand the significance of your taking such a stand on this issue on our behalf.

Thank you once again, from the members of the Budget Council and all of the employees at the University of Oklahoma, for your work on our behalf.

Sincerely,

Brian Grady, Chair, on Behalf of the Budget Council

Members of the Budget Council

Karen Antell, University Libraries
Hugh Benson, Philosophy
Cynthia Byars, Physical Plant
Brian Grady, Chemical, Biological & Materials Engineering
Asher Killian, Law Student
Cerry Leffler, Oklahoma Climatological Survey
Jeffrey Maiden, Educational Leadership & Policy Studies
Kyung-Bai Lee, Mathematics
Donna Nelson, Chemistry & Biochemistry
Joann Nilsson, Education

Appendix 2

Memorandum

TO: President David L. Boren

FROM: Budget Council (Norman Campus) Brian P. Grady, chair

RE: FY2007 Budget Priorities

Consistent with our charge “to recommend and to advise the President and other appropriate administrators on matters concerning fiscal policies and resources of the University,” we on the Norman Campus Budget Council offer the following encouragement and guidance in your attempt to assemble the operating budget for FY 2008. Our primary concerns this year are two parts of faculty/staff compensation: faculty/staff salaries, and healthcare coverage/costs.

First, we appreciate your successful efforts to secure a salary program for FY2007, as we expressed in the letter dated October 30, 2006 sent to your office. We strongly believe that a salary program should be a regularized feature of the University’s operating budget. Given the regularity of increases in cost-of-living and sizeable healthcare costs, years without the salary programs (and even some with salary programs) amount to years of a negative salary program, and negatively impact faculty and staff morale. Conversely, the rather large salary program for FY 2007 was seen as a positive boost of faculty and staff morale all over campus. We thank you for your efforts on our behalf, and strongly support a salary program in FY 2008 as well.

The budget council believes that the University’s budget program for FY 2008 should include an increase faculty and staff salaries via a salary program. As in FY2007, we recommend a combination of an across-the-board and merit raises. We recognize that, due to your hard work, things are getting better in the University with respect to faculty and staff salaries. However, we must continue to try and reach at least the Big 10/Big 12 average salary package. Achieving this compensation level will make it much easier to recruit and retain the hard-working faculty and staff at OU, and better allow us to meet and exceed our shared goal of making OU a place that truly deserves to be called a “Center of Excellence.”

The other area of faculty/staff compensation that the Budget Council has identified as being critical is healthcare costs and coverage. The Budget Council understands that healthcare costs for the University have gone up for reasons largely outside of your control, but this issue is critical for all faculty and staff, especially those with families.

Historically, the University has tried many things to control cost at a minimum sacrifice of coverage, and we commend the hard-working faculty and staff that have developed these strategies. However, as many, including yourself, have recognized, the time has come for an overall review of the healthcare benefits program at the University.

The Budget Council strongly supports the formation of the “Contribution Strategy and Health Insurance Options Committee”. We also commend you and your staff for selecting a diverse group of faculty and staff for the committee. It is important that all faculty and staff feel connected to the healthcare debate within the committee and University and the decisions that will follow, to obtain the best possible solution for the University. The Budget Council eagerly awaits the recommendations of this committee, and has high confidence that any changes to the University’s healthcare benefits will be well thought out and represent the best balance of quality coverage and fiscal responsibility.

The Budget Council has identified healthcare and salaries as the two most important budget issues facing the University; however, that does not mean other areas are not of concern. Library funding, faculty startup, academic maintenance and operation, and faculty-to-student ratio are all concerns of the Budget Council.

In conclusion, we want to emphasize two things. First, we appreciate your efforts on our behalf in challenging fiscal times. We realize that numerous factors influence the operating budget and many of them are beyond your control. Second, we encourage you to continue to focus the University’s attention on faculty and staff compensation. We hope that you find our recommendations useful.

The following are the 2006-2007 voting members of the Norman Campus Budget Council:

Karen Antell, University Libraries
Hugh Benson, Philosophy
Cynthia Byars, Physical Plant
Brian Grady (chair), Chemical, Biological & Materials Engineering
Asher Killian, Law Student
Cerry Leffler, Oklahoma Climatological Survey
Jeffrey Maiden, Educational Leadership & Policy Studies
Kyung-Bai Lee, Mathematics
Donna Nelson, Chemistry & Biochemistry
Joann Nilsson, Education

**CONTINUING EDUCATION COUNCIL
2006-07 ANNUAL REPORT
SUBMITTED BY JOHN C. DUNCAN, JR., CHAIR**

Composition of CE Council

Ex-officio, non-voting: Nancy Mergler, T.H. Lee Williams and James Pappas
Faculty Senate (Norman) Appointees: Teri Jo Murphy, Frank McQuarrie, Janet Croft and Al Schwarzkopf
Faculty Senate Appointee (HSC): Eleni Tolma
CE&PS Staff Appointees: Randall Doerneman, Ernest Clark and Susan Grossman
Presidential Appointees: John C. Duncan (Chair) and Terri Shaft

Meetings during 2006-2007

- December 13: CE Council
- February 22: CE Council
- April 26: CE Council
- May 10: CE Council
- Meetings between James Pappas and CE-Chair were held prior to each Council meeting.

The 2006–2007 academic year for the CE Council has been a most invigorating year of not only engrossed, deliberate discussion but also diversification of ideas and concepts as well as reconsideration of some basic tenets of the purpose of continuing education and OU's role in the process. We also heard various guest speakers on topics pertinent to our mission. Of prime importance is the encouragement of faculty and departmental participation in CE programs.

Issues discussed during 2006-2007

1. Annual State of Affairs of CCE, FY 2006

CCE is among the top 10 programs of this type in the country with a large range of different activities. Its revenues support the Norman campus significantly.

2. International Programs

Other countries want American style education and satellite campuses. The possibility of exporting programs should be seriously considered. Targeting the best students and faculty for these programs could assist in building in-depth linkages. Slovakia is one nation currently under consideration, though the logistics require further study.

3. Advanced Programs (AP)

The military has reduced its educational support system resulting in the loss of students. The military is shifting towards an interest in online classes, which could impact the campus directly. However, Advanced Programs is only 25% of the graduate student body and provides an opportunity for M&O and overload pay for departments. Advanced Programs holds classes on 31 military bases worldwide. Currently, the program is struggling for several reasons: 18 month deployments make military personnel hesitant to start a program, capped tuition assistance, de-emphasizing of education and looking for low cost providers, the military pushing online programs, and limited knowledgeable onsite ESOs promoting OU. Enrollment fell 10% this year and is expected to continue, causing an estimated drop of 30-40% over the past four years. It is reaching a critical level, and shutting down operations at several bases may be the only option. Once a theatre is abandoned, it is almost cost-prohibitive to return. This makes the decision to abandon a theatre quite permanent. Child care programs at military bases were discussed. CCE with the College of Education could host classes while parents were in class. However, the logistics would be difficult and demand is likely low. Another option is holding AP off base. Other schools do this. However, facilities on base are generally free and being on base is attractive. Many bases are closing their gates to non-military personnel; locations that allow non-military personnel are being considered, such as Norfolk, VA and San Antonio, TX.

4. Online Education

Extending the number of AP students through the use of electronic classrooms is a possibility. Bandwidth issues and concerns with synchronous vs. asynchronous classes pose difficulties. It is not very expensive to re-format a course for an AP class. New technologies resolved many past problems with online courses, but some professors may have reservations about teaching online. A survey needs to be done concerning professors' needs. The College of Arts and Sciences already provides various services and courses online; the College of Liberal Studies (CLS) offers a BA and MA in a 100% online format. AP currently offers Masters in Human Relations and Public Administration online. AP has offered 57 online courses with over 1,100 enrollments.

5. Certificate Programs

The military is requesting more certificate programs. This could be accomplished by allowing certificates at the bachelor level (rather than a minor). Faculty may also have interest in these programs. This is an area that CCE has much experience. Certification programs could provide educational benefits to departments and are important in the commercial world. Many schools are utilizing certificate programs as a tool for enticing certificate-seeking students to enter full degree programs. Departments could collaborate to create interdisciplinary certificates.

6. Encouraging Faculty/Departmental Participation in CE-Programs

While focusing on the self-supporting nature of CCE, attempts are being made to increase the public service of the institution. CCE is looking at other faculty incentives beyond overload pay. Programs set up to accumulate research data and provide greater access to research could encourage faculty participation more effectively. CCE's *Outreach* magazine should be used as a marketing tool. Also, shifting the focus towards showing what CCE can do for the faculty could be very beneficial to the program. Applied grants, new audiences, and community outreach activities at several forums, including faculty luncheons and HSC outreach activities, could also encourage participation.

7. Guidelines for Program Priorities

Working with the Institutional Review Board (IRB) to determine guidelines for research in conferences and activities was suggested. The guidelines could be in CCE's next faculty newsletter.

8. Selection of Chair CE-Council 2007-2008

Dr. Frank McQuarrie was unanimously elected Chairperson by the CE Council, and will begin his duties this summer.

COUNCIL ON FACULTY AWARDS AND HONORS 2006-07 ANNUAL REPORT SUBMITTED BY TONI L. RIPLEY, CHAIR

1. The University Council on Faculty Awards and Honors met on Tuesday, January 16, 2007, to consider nominees and recommend recipients of awards. The following Council members attended the meeting:

Toni Ripley	Pharmacy
Musharraf Zaman	Civil Engr. & Envir. Science
Elena Cuaderes	Nursing
A.F. Al-Assaf	Health Admin. & Policy
Alan Roche	Mathematics
Karen Hayes-Thumann	Fine Arts

The following Council members were absent:

Boris Apanasov	Mathematics
Helen Parker	Alumnus
Linda McKinney	Art & Sciences
Steven Hoppes	Allied Health, Tulsa
Amir Khaliq	Health Admin & Policy
Kenah Nyant	Student

2. The Council considered an outstanding group of 51 nominees. Our recommendations for the 2006-07 academic year are as follows (in alphabetical order, by category):

David Ross Boyd Professorship. (3 Nominations Received)

- Michael Buchwald, Drama, College of Fine Arts
- James Schmidt, Student Affairs, College of Medicine
- James Tomasek, Cell Biology, College of Medicine

General Education Teaching Award. (1 Nomination Received)

- Donald Maletz, Political Science, College of Arts and Sciences

Good Teaching Award. (10 Nominations Received)

- Cynthia Gordon, Zoology, College of Arts and Sciences
- Brandon Olsen, Aerospace and Mechanical Engineering, College of Engineering

- Logan Whalen, Modern Language, Literature, & Linguistics, College of Arts and Sciences

Merrick Teaching Award. (1 Nomination Received)

- Traci Carte, Management Information Systems, College of Business

Regents' Professorship. (2 Nominations Received)

- Jane McGrath, Music, College of Fine Arts
- Thomas L. Whitsett, Cardiology, College of Medicine

Regents' Award for Superior Professional and University Service. (4 Nominations Received)

- Martha Ferretti, Physical Therapy, College of Allied Health

Regents' Award for Superior Research and Creative Activity. (16 Nominations Received)

- Mohammad Atiquzzaman, Computer Science, College of Engineering
- Mark Nanny, Civil Engineering and Environmental Sciences, College of Engineering
- Jian Xiang, Endocrinology, College of Medicine
- Ming Xue, Meteorology, College of Atmospheric and Geographic Sciences

Regents' Award for Superior Teaching. (14 Nominations Received)

- Michael Biggerstaff, Meteorology, College of Atmospheric and Geographic Sciences
- Dipankar Ghosh, Accounting, College of Business
- Jonathan Hills, Art, College of Fine Arts
- Patrick Medina, Pharmacy: Clinical and Administrative Sciences, College of Pharmacy
- Chittur Sivaram, Cardiology, College of Medicine

3. Members of the Council volunteered to compose brief synopses regarding the awardees. These synopses (biographical sketches) will be used for their introduction at the appropriate award ceremonies and/or media releases. The synopses will be sent to Debbie Griggs by February 15, 2007.
4. The Council elected **Professor Alan Roche, Department of Mathematics, Norman**, the University Faculty Awards and Honors Council Chair for 2007-2008.
5. The Council recommended that the Office of the Senior Vice President's and Provost's conduct departmental workshops to educate the coordinating faculty and staff of the type of awards available and to instruct departments on how to prepare appropriate dossiers. The Council also recommended that criteria for the awards be revised, refined, and updated.

**INFORMATION TECHNOLOGY COUNCIL
2006-07 ANNUAL REPORT
SUBMITTED BY DON MALETZ, 2006-07 CHAIR, AND DARIN FOX, 2007-08 CHAIR**

Faculty representatives:

Dunn, A. Loraine (Education)

Fox, Darin (Law)

Maletz, Donald J., Chair (Political Science)

Murphy, Teri J. (Mathematics)
Robbins, Sarah E. (Library)

Staff representatives:

Boles, Jeffrey (CCE Training and Research Center)
Carney, Cheryl L. (Industrial Engineering)
Cook, Chris (Geography)
Sewell, Michael K. (Information Technology)

Student representatives:

None appointed

Ex officio:

Aebersold, Dennis R., Vice President for Information Technology
Hathaway, Nicholas S., President's Office designate
Kelly, Robert D. Jr., Senior Vice President/Provost designate
Millsap, Byron (HSC), VP for Administrative Affairs designate
Papavassiliou, Dimitrios V. (Chemical, Biological, and Materials Engineering; and VP for Research designate)

Schedule:

The ITC met regularly from September 2006 through April 2007.

Particularly helpful throughout the year was the consistent support provided by Information Technology. All meetings except one were attended either by Dennis Aebersold or by his representative Loretta Early; for the one missed meeting, Eddie Huebsch attended on their behalf. In addition, Matt Singleton from IT also attended most meetings and frequently briefed the ITC on issues at hand.

Projects and Issues:

1. Robert Kelly continued to take responsibility for designing, maintaining and up-dating the ITC web page. The page (<http://www.ou.edu/committees/itc>) now links to information about ITC activities, including full meeting minutes, as well as all current information technology policies. It provides a thorough overview of ITC activities and is generally quite up-to-date.
2. Noted by the ITC with appreciation: *Computerworld* recently listed Dennis Aebersold among the country's "Premier 100 Information Technology Leaders" and called OU's IT department one of the "100 Best Places to Work in 2006." *PC Magazine* and the *Princeton Review* listed OU as one of the "top 10 Wired Colleges" in the nation.
3. The ITC received reports at each meeting about the gradual expansion of the wireless coverage on campus. By the end of this academic year, about 65% of the campus was readily accessible wirelessly and plans are in place for expansion of wireless access in 07-08. IT reports that it consults regularly with UOSA representatives about student preferences for future wireless development. Requests from students led to emphasis on completing the wireless network throughout Bizzell Library in 06-07.
4. IT had agreed to replace the social security digits from all of the OU 4x4 user IDs with the last four digits of the Sooner ID. The conversion to new user IDs, originally promised for summer 2006, was pushed back to summer 2007 after review of the complexities of re-configuring both the account creation and the email systems. At one meeting, ITC was informed that the technical plan for the conversion project was ready. However, in April the ITC was informed that the project had been put on hold at the

direction of higher authority. As a fallback, ITC discussed simplifying the process by which an individual could initiate the change in his/her user ID. Change of the user ID is possible upon request, but not necessarily convenient.

5. Major software developments in 2006-2007 included the implementation of the Net Registration program, requiring computer users to register with IT on their first login each semester. The registration enables more accurate communication between IT and computer owners in case of difficulties or hardware loss/theft. Secondly, IT is testing Windows Vista and Internet Explorer 7, as well as Office 2007. It does not currently recommend use of Vista, as there are on-going compatibility issues and drivers for a fair number of devices are not yet available. Vista and Office 2007 will be available under the Microsoft Campus Agreement.

6. IT has purchased a site license for the Symantec LiveState backup program, which will provide an enhanced and comparatively inexpensive backup system for faculty and students with stand-alone computers. IT hopes to integrate off-site storage with the LiveState program in the future, for a charge that has not yet been determined.

7. ITC discussed problems reported with the student e-mail system this year. Students reported problems with the current "mail.ou.edu" e-mail system being slow or unavailable at times. The high volume of spam received by students was also discussed. IT plans to upgrade the student e-mail system during the summer of 2007 to an Exchange system, like the e-mail system used by most faculty and staff. IT reports that this upgrade will improve the reliability and functionality of student e-mail. It will also improve the spam filtering capability of student email. Students will use a web-based interface for Exchange, similar to what most faculty use to access e-mail remotely. IT plans to move student e-mail accounts to the new Exchange system in August, prior to the start of the next school year.

8. Dennis Aebersold reported at the final ITC meeting on numerous IT projects underway or planned for the immediate future. These include: 1) a major up-grade of the student email system, moving students to Exchange 2007; 2) a planned up-grade to D2L; 3) enhancement of data storage and backup capability; 4) continuing the up-grade of classroom technology; 5) strengthening the campus emergency communication system; 6) refreshing student computer labs; 7) upgrading the campus network; 8) provision of IT services in all new construction.

9. Darin Fox was elected to serve as ITC Chair for 2007-2008.

**NORMAN RESEARCH COUNCIL
2006-2007 ANNUAL REPORT TO THE FACULTY SENATE
SUBMITTED BY CARYN VAUGHN, CHAIR**

Membership

The members of the 2006-2007 Research Council, their departments and terms:

Caryn Vaughn	Oklahoma Biological Survey	2004-07
Andrew Strout	Art	2004-07
James Martin	Educational Psychology	2004-07
Robert Shalhope	History	2004-07

Michael Bemben	Health & Exercise Science	2004-07
Edgar O'Rear	Chemical, Biological & Materials Science	2005-08
Ron Schleifer	English	2005-08
Fred Beard	Journalism & Mass Communication	2005-08
Vacant		2005-08
Yiqi Luo	Botany/Microbiology	2006-09
Ramkumar Parthasarathy	Aerospace & Mechanical Engineering	2006-09
Traci Carte	Management Information Systems	2006-09
Robert Houser	Chemistry/Biochemistry	2006-09

Ex-Officio Members:

T.H. Lee Williams, Vice-President for Research
 Andrea Deaton, Office of Research Services

Secretary:

Linda Kilby

Professors Bemben, Martin, Shalhope, Strout and Vaughn, are completing their terms at the end of the 2006-07 academic year. The 2007-2008 Chair of the Research Council was elected at the March meeting and will be Fred Beard, Journalism and Mass Communication.

The Faculty Senate and Presidential appointments will be forthcoming.

In accordance to the charge of the Research Council (January 7, 2004), appointments to the Council did include two members in each of the following six areas and one member from Fine Arts:

- a) Engineering: Ramkumar Parthasarathy and Edgar O'Rear.
- b) Physical Sciences: (Vacant) and Robert Houser
- c) Social Sciences and Education: Michael Bemben and James Martin
- d) Biological Sciences: Caryn Vaughn and Yiqi Luo
- e) Humanities and Arts: Robert Shalhope and Ron Schleifer
- f) Other: Fred Beard and Traci Carte
- g) Fine Arts: Andrew Strout

Activities (2006-2007)

The primary activity of the Research Council during the 2006-07 academic year was to advise and make recommendations to the Vice-President for Research pertaining to expenditures and awards under his administration, namely

- a) Small Grant Awards (< \$1,000)
- b) Reprint Awards (\$100)
- c) Large Grants (> \$1,000 <\$6,000)
- d) PI Investment Awards (> \$6,000 < \$10,000)
- e) Junior Faculty Fellowships (\$6,000)

The first two awards are decided by the VPR directly without Council involvement; the Council decided that the time the Council would spend on reviewing these applications did not justify the monetary

resources involved. A summary of the Council recommendations approved by the Vice-President for Research for the period July 1, 2006 through March 31, 2007 is attached.

Also, the Council reviewed nominations and made recommendations to the Provost for the George Lynn Cross Research Professorship and the Henry Daniel Rinsland Memorial Award for Excellence in Educational Research.

In addition, the Council:

- The Council had a yearly appropriation of \$110,000 plus \$6,157 of supplementary funds (\$157 in FY06 Carryforward and \$6,000 in unused Junior Faculty Fellowship funds) for spending in FY 2007. Awards were made in three categories using this appropriation: *under 1,000* (handled by the VPRA); *over 1,000* up to \$6,000 (evaluated by RC); and *PI research investment* projects (evaluated by RC). The total commitments for FY 2007 were \$248,709 based on actual expenditures. Seventeen (17) awards were made in the *over 1000* category and three (3) more in the *PI research investment* program.
- The Council funded twenty-three (23) Junior Faculty Fellowships for a total of \$138,000.
- The Council exhausted its budget in March, with minimal carryover from the previous year. 2006-07 was the third time in as many years that the RC spent its entire budget and presented little carryover. In addition, March is the earliest month in which funds have been exhausted. The RC attributes this to the higher quality proposals it has received over the past few years, as a result of both outreach efforts and the high quality of new faculty hires. Currently, there is no increase in the budget for next year. At the March meeting the RC expressed concern over the static RC budget in light of the fact that OU's IDC income is growing and recommended that the RC budget be increased for next year and into the future.
- The Council chair spoke at the new faculty orientation and several workshops organized by ORA about the Council, its activities, and internal funding opportunities for faculty.

The Research Council would like to thank the Vice-President for Research T.H. Lee Williams for his commitment to research and creative activities on this campus as evidenced by his support of the Council's activities. We thank the Executive Director of the Office of Research Service, Andrea Deaton, for her support and assistance, and Linda Kilby for her secretarial effort, as well as her ability to gather data on RC activities when required.

**FY07 Summary of the Council Recommendations Approved
By the Vice President for Research**

	<u>Number</u>	<u>Amount</u>
a) <u>Small Grant Awards</u>		
Engineering	0	\$
Physical Sciences	0	
Social Sciences & Education	1	850
Biological Sciences	0	
Humanities & Arts	4	3850
Other	1	980
TOTAL	6	\$ 5,680
b) <u>Large Grant Awards</u>		
Engineering	3	\$ 17,500
Physical Sciences	0	
Social Sciences & Education	2	6,754
Biological Sciences	4	21,586
Humanities & Arts	8	33,489
Other	0	
TOTAL	17	\$ 79,329
c) <u>PI Research Investment</u>		
Engineering	1	\$ 8,648
Physical Sciences	1	9,790
Social Sciences & Education	0	
Biological Sciences	1	2,710
Other	0	
TOTAL	3	\$ 21,148
d) <u>Junior Faculty Fellowships</u>		
Engineering	5	\$ 30,000
Physical Sciences	0	
Social Sciences & Education	4	24,000
Biological Sciences	0	
Humanities & Arts	12	72,000
Other	2	12,000
TOTAL	23	\$138,000
e) <u>Reprint Awards</u>	33	\$ 4,552
TOTAL GRANTS AWARDED	82	\$ 248,709
