

ANNUAL REPORTS

2008-09

ACADEMIC PROGRAMS COUNCIL (Norman)

ATHLETICS COUNCIL (University)

BUDGET COUNCIL (Norman)

CAMPUS PLANNING COUNCIL (Norman) [inactive]

CONTINUING EDUCATION COUNCIL (University)

COUNCIL ON FACULTY AWARDS AND HONORS (University)

INFORMATION TECHNOLOGY COUNCIL (Norman)

RESEARCH COUNCIL (Norman)

Distributed by the Faculty Senate Office
University of Oklahoma (Norman campus)
July 2009

**ACADEMIC PROGRAMS COUNCIL (NORMAN)
2008-09 ANNUAL REPORT
SUBMITTED BY CRAIG W. HOFFORD, CHAIR**

Membership of the Academic Programs Council (APC) includes nine faculty appointees, four student appointees, and four ex-officio, non-voting members. Membership reached full strength by the October meeting, thanks to two appointments made into vacant slots. The faculty members for the 2008-2009 academic year were Jerry Crain (Electrical & Computer Engineering), Donald Gilstrap (Libraries), Karen Hayes-Thumann (Art & Art History), Craig Hofford (Health & Exercise Science), Irene Karpiak (Educational Leadership & Policy Studies), Misha Nedeljkovich (Film & Video Studies), Larry Rossow (Educational Leadership & Policy Studies), Al Schwarzkopf (Management Information Systems), and Gerard Walschap (Mathematics). The ex-officio members are Paul B. Bell (Vice Provost for Instruction), Matt Hamilton (Vice President for Admissions and Records and Financial Aid), Nancy L. Mergler (Senior Vice President and Provost) and Judy K. Cain (Coordinator, C-Pub). In addition, Jean Ware (Manager of Administration and Operations in Admissions and Records) provided significant and appropriate administrative support, critical to the effective operation of the Council. And, Mechelle Gibson, representing the Provost's Office, was able to attend and contribute in all of this year's meetings. Though four students were appointed to APC (UOSA, President's Office), none of these students attended meetings during the year. This seems to be the norm, not the exception, for student involvement on the Council.

Dr. Craig Hofford served as Chair of the Council, Dr. Jerry Crain served as Chair of the Policy & Program Subcommittee, and Dr. Gerard Walschap served as Chair of the Course & Curriculum Subcommittee. The Council met regularly this year in Buchanan Hall, on the first Wednesday of each month at 1:30 p.m. (September 10, October 1, November 5, December 3, February 4, March 4, April 1). An extra meeting was scheduled on April 29 to accommodate the large number of program and course requests that are typical of the Spring semester workload. The normal turnaround time once a request reached the Council was one month. Exceptions were typically related to requests that required additional clarification. We were thankful to Matt Hamilton for his divisional support of our meetings. Lunch was provided for many of our longer meetings of the Spring semester as well as at our end-of-Fall December meeting.

The 2008-2009 will be remembered as the most productive in recent memory. As a result of the efforts of a diverse and committed Council, we were able to review 575 course requests and 91 program requests. See the review numbers by month in the spreadsheet below. Given the significant numbers of requests, we were especially blessed to have both Judy Cain and Jean Ware working with us, especially during March through May. Though the Chair sent out an August memo urging all Colleges to get their request materials to us early, human nature again prevailed, and the workload increased as we got closer to the end of the academic year.

Courses (C) and Programs (P) Reviewed 2008-09

Colleges	Oct. 2008		Nov. 2008		Dec. 2008		Feb. 2009		Mar. 2009		Apr. 2009		May 2009	
	C	P	C	P	C	P	C	P	C	P	C	P	C	P
Academic Affairs														
Architecture	1								14	7				
Arts & Sciences	11	2			11				96	11	86	11	46	4
Atmospheric & Geog. Sciences	1					1			7		1	1		
Business			4	5	5				32		13	3	3	
CCE														
Earth & Energy	9		2	1					10	1	3			
Education	3	1			2	1			12	2		1		

Engineering	31		4		9	2		3	22	3	17	7		4
Fine Arts	7		1						1		25	1	51	
Graduate														
Honors														
International & Area Studies						1			6	9	8		2	4
Journalism	2											1		
Law														
Liberal Studies					2		13		2			2		2
University College/Special													1	
TOTAL REQUESTS	65	3	11	6	29	5	13	3	202	33	153	27	102	14
TOTAL FOR ENTIRE YEAR	575	91												

Three issues that surfaced this year are worth mentioning. First, not all requests were accompanied by support documentation from other departments or colleges when appropriate. This oversight led to the delay of several course and program requests. Second, the workload continues to be exceptionally heavy in the Spring (March and April). Third, there were at times requests that could/should have been stopped at the departmental and/or college level for obvious reasons. These circumstances gave the appearance that APC was being asked to be the “bad guy” by denying those requests. Our hope is that in the future, we all (at each level) accept and act upon our responsibilities related to quality control.

At the final meeting in April, Craig Hofford was asked by consensus to continue in his role as APC Chair for the 2009-2010 academic year. Jerry Crain will also continue as Chair of the Policy & Program Subcommittee and Karen Hayes-Thumann will be taking over as Chair of the Course & Curriculum Subcommittee.

**ATHLETICS COUNCIL
2008-09 ANNUAL REPORT
SUBMITTED BY SATISH KUMAR, CHAIR**

The University of Oklahoma Athletics Council is charged with advising the President and the Athletic Director on intercollegiate athletic policy matters regarding compliance, academics, business and budget, personnel, NCAA and Big Twelve Conference relations, athletic competition and student affairs.

The four Subcommittees are (1) Governance and Compliance (chaired by Professor Fran Ayres), (2) Academic Integrity & Student Welfare (chaired by Professor Abi Asojo), (3) Fiscal Integrity and Personnel (chaired by Mr. Eric Johnson, OUHSC staff representative), and (4) Gender Equity and Sportsmanship (chaired by Professor Kelly Dampousse).

The Governance and Compliance Subcommittee reviews and reports to the Council on the University's activities and procedures regarding compliance with NCAA and Big Twelve rules as well as University policies and resources applied to recruiting, the granting of financial aid to student-athletes, awards to student-athletes and others, and the scheduling of intercollegiate games and contests, and other matters related to compliance. The Academic Integrity & Student Welfare Subcommittee reports on admissions and academic performance of student-athletes and makes suggestions and recommendations regarding how to better serve the needs and interests of the student body, faculty, staff, alumni, and community. The Fiscal Integrity & Personnel Subcommittee reviews the Athletic Department Budget, reviews

major capital improvement needs, fund raising and development practices, basic accounting and auditing procedures, and makes recommendations to the President and Athletics Director in these areas. The Gender Equity & Sportsmanship Subcommittee reviews and reports to the Council on intercollegiate sports competition and makes suggestions or recommendations on facilities, scheduling, recruiting, rule changes, and other matters. In addition, this subcommittee reviews progress on the gender equity plan and reviews diversity, dignity, ethics, and sportsmanship across all areas of the Athletics Department.

Meetings

The full Athletics Council met five times during the 2008-2009 year: September 23, 2008, November 19, 2008, February 25, 2009, April 8, 2009, and June 9, 2009. Subcommittees met independently of the full Council to accomplish their charges. The subcommittees made intermittent progress reports and a final report to the full Council at predetermined dates. Copies of the complete final reports from each subcommittee are available in the Athletic Department.

Membership

The 2008-2009 Athletics Council membership included:

Faculty Members: Abimbola Asojo, Frances Ayres, Kelly Damphousse, D. Jody Foote, Satish Kumar, Frank McQuarrie, Sridhar Radhakrishnan, and Larry Regens.

Staff Members: Eric Johnson and Maggie McGowan.

Student Members: Amy Beckel, Scott Henderson, Ashley Johnson and Reed Pitts.

Alumni: Sue Lunsford, Lindy Ritz.

Ex Officio: Joseph Castiglione (Athletic Director), Connie Dillon (Faculty Athletics Representative to the NCAA).

Athletics Department: Jason Leonard (Executive Director, Athletics Compliance), Gerald Gurney (Senior Associate Athletics Director, Academics), Larry Naifeh (Executive Associate Athletics Director), Terri Moyer (Academic Services), Greg Phillips (Associate Athletic Director, Chief Financial Officer), and Robert Smith (Assistant Athletics Director, Business Manager).

Secretary: Francene Monenerkit (Administrative Assistant).

Summary

The following summarizes the activities of the Athletics Council 2008-09.

- The Council approved the budget report for FY 2009. The report noted that the Athletics Department is one of only a handful D1-A programs that is fiscally self-sustaining. The Department continues to contribute about \$1,000, 000 a year to the academic programs of the University. The academic enhancement fee on football tickets will be raised from \$2 to \$5 per ticket for FY 2010, generating additional income for the University. The department continues to repay the institutional loan at a rate exceeding the loan schedule. A copy of the report is attached to this report (Attachment A).
- The Council was briefed on the external audit of the Athletics Department conducted by the CPA firm of Cole & Reed.
- The council was briefed on a new series of programs to increase student involvement at athletic events including a “print at home” ticket option for students.

- The Council approved the gender equity report noting that the Department is exceeding goals outlined in this Gender Equity Plan. The committee recommended an external review of the Minority issues plan (Attachment B).
- The Council approved the Governance and Compliance subcommittee report which reviewed the rules education activities and a number of self-reported violations, waivers and interpretations. It was noted that the University probation ends in May 2010 (Attachment C).
- The Council approved the Academic Integrity Report which noted that graduation rates for the student-athlete population are improving, and the percentage of specially admitted student-athletes has dropped slightly. The graduation rates of our African-American student-athletes were higher than that of the African-American students in the general student population. New limits have been placed on student-athlete enrollment in online courses to ensure test-taking security in these courses. The Council approved the Academic Integrity Committee's Policy Review Plan developed to maintain compliance with the requirements of the third cycle NCAA certification. Under the schedule identified by the plan, the Committee reviewed the following academic support services for our student-athletes: academic counseling, tutoring, assistance for special needs student-athletes, and degree selection (Attachment D).
- The Council selected student-athletes to receive awards which were presented at the annual scholar-athlete breakfast held in April 2009 (Attachment E).
- A new intercollegiate sport, Women's Rowing, completed the first year of competition with an impressive record. An excellent coach has been hired and is making good progress in establishing the sport at the University.

(Copies of the attachments are available in the Faculty Senate office.)

**BUDGET COUNCIL (NORMAN)
2008-09 ANNUAL REPORT
SUBMITTED BY KIMBALL A. MILTON, CHAIR**

Fall 08:

September 15, 2008: No guest. Discussed possible speakers for the year. Provost Mergler discussed outlook for the year.

October 20, 2008: HR director Julius Hilburn discussed changes in health care benefits, in retiree health care contributions, and in retirement investments. Linda Anderson, Budget Director, gave us an update on university and state budget issues. Provost Mergler discussed enrollment for next year.

November 17, 2008: Guest: Bill Henwood, Director of Physical Plant, who discussed the performance contract with Johnson Controls and energy efficiency improvements at the University.

December 15, 2008: Bob Dauffenbach discussed revision of retiree health care plan. Danny Hilliard, Director of Government Relations, discussed the upcoming legislative session.

In the Fall, a web site for the Budget Council (<http://www.ou.edu/budgetcouncil/>) was set up, which includes the Charge of the Budget Council, the current membership, minutes of previous meetings and guests for the upcoming meeting, and previous reports to the Faculty Senate and to the President. Thanks to Robert Kelly in the Provost's Office.

Spring 09:

Our January meeting was cancelled due to the ice storm.

February 16, 2009: Tripp Hall, Vice President for Development, discussed fund raising at OU.
Linda Anderson, Director of the Budget Office, discussed the state revenue picture.

March 2, 2009: Paul Risser, Chair of the Research Cabinet, discussed the role of the Research Cabinet, with focus on multicampus and special initiatives.

March 23, 2009: Guy Patton, President of the OU Foundation, discussed giving to the Foundation and investment performance. OUF is doing relatively well, due to a change in Investment Consultant, and is now pursuing an aggressive reinvestment strategy.

April 20, 2009: Lee Williams, Vice President for Research, discussed the research campus, indirect costs, and internal funding.

We realize it is very difficult to enact significant initiatives in this difficult budgetary environment. We urge the University to maintain momentum and morale to the greatest extent possible, and enact cost-saving in a way least disruptive to the core missions of teaching and research. We applaud the accelerating efforts to enact various energy savings and conservation programs. We are pleased that the changes in health care program overall seem to retain benefits at very little change in premiums. University development and the research climate at the university are strong.

We continue to be appreciative of the involvement of students in the Budget Council, which apparently has not been the case for several years.

The Budget Council reviewed the budget and made a recommendation to the President (see memorandum below). Andrew Strout was elected as chair of the Budget Council for 2009-10.

Voting Members of the Budget Council for the 2008-2009 term are

Melody Astani, Office of the Bursar
Kyung-Bai Lee, Mathematics
Shane Lineham, Student
Elaine Masters, EAISS
Sue-Anna Miller, Physical Plant
Kimball Milton, chair, Physics and Astronomy
Donna Nelson, Chemistry & Biochemistry
Susan Shaughnessy, Drama
Andrew Strout, Art
Susan Vehik, Anthropology
Jeff Wilson, Student
Vince Winston, Student

Memorandum

TO: President David L. Boren

FROM: Budget Council (Norman Campus), Kimball A. Milton, chair

RE: FY2010 Budget Priorities

DATE: 5/27/09

Consistent with our charge “to recommend and to advise the President and other appropriate administrators on matters concerning fiscal policies and resources of the University,” we on the Norman Campus Budget Council offer the following encouragement and guidance in your attempt to assemble the operating budget for FY 2010. Our primary concerns this year continue to be two components of faculty/staff compensation: faculty/staff salaries, and healthcare coverage/costs. We recognize that the coming year promises to be more challenging than the present one, and we urge you to exert every effort to avoid furloughs should there be a revenue failure, for such a step has extraordinarily severe consequences for morale, which last over many years.

Again, we appreciate your successful efforts to secure a salary program for FY2009. We strongly believe that a salary program should be a regularized feature of the University’s operating budget. Given the regularity of increases in cost-of-living and sizable health care costs, years without the salary programs (and even some with salary programs) amount to years of a negative salary growth, and result in decreased faculty and staff morale. We thank you for your efforts on our behalf, and although we appreciate that such a program will not be practicable in FY2010, we urge you to maintain morale in every other way possible.

The other area of faculty/staff compensation that the Budget Council has identified as being critical is healthcare costs and coverage. The Budget Council understands that healthcare costs for the University have gone up for reasons largely outside of your control, but this issue is critical for all faculty and staff, especially those with families. As noted in our letter to you dated September 24, 2007, the Budget Council strongly supported the Final Report of the “Contribution Strategy and Health Insurance Options Committee.” We are pleased that you chose to follow the recommendation of the Budget Council and others to phase in the program over more than one year. The switch to Blue Cross/Blue Shield this year seems to have gone relatively well, with apparently good coverage, and very little change in premiums and co-pays. We remain concerned about coverage for retirees; it is particularly imperative that those existing employees for whom the university has made a commitment to provide retirement healthcare benefits not be subjected to an unexpected drop in this vital coverage. We are still looking forward to the new report of the Committee on the subject of retiree benefits.

We certainly appreciate the budget difficulties faced in FY2009 and anticipated in FY2010. Since it still appears impossible to initiate programs that involve significant financial resources, we applaud you for following our advice last year to enhance the University’s programs to reduce energy expenditures and reduce OU’s carbon footprint. Not only are these Green Initiatives imperative from the point of view of our stewardship of the earth and the sustainability of human civilization, but it is likely that significant cost savings can be achieved through more conscious and efficient use of energy and enhanced recycling efforts. Additionally, we had also recommended that the University move toward sustainability wherever possible; where resources continue to be limited, it only makes sense that we encourage the wise use of those resources at all levels of the University. We believe that faculty, staff and students are becoming increasingly aware of resource constraints, and now is the time to both implement and re-emphasize existing programs where resource conservation is a central idea. OU’s leadership in moving toward 100% wind-power generation is strongly supported by the Budget Council.

We are pleased that even in a difficult budget year the University has made progress on nearly all fronts: recruiting talented undergraduate and graduate students, enhancing the faculty and teaching, improving student advising and services, and fostering research. There is much that can be done to maintain the momentum we have achieved even without additional state resources; and unlike in the 1980’s, most of the rest of the nation is in worse shape than Oklahoma.

The Budget Council has identified maintaining healthcare and salaries as the two most important budget issues facing the University; however, that does not preclude other areas of concern. Beyond the environmental initiative, which is being implemented, library funding, faculty startup, academic maintenance and operation, maintenance of our existing facilities, and faculty-to-student ratio are all concerns of the Budget Council.

In conclusion, we want to emphasize three things. First, we continue to appreciate your efforts on our behalf in challenging fiscal times. We realize that numerous factors influence the operating budget and many of them are beyond your control. Second, we encourage you to continue to focus the University's attention on faculty and staff compensation. Third, we encourage the continued revitalization of conservation efforts. We hope that you find our recommendations useful.

The following are the 2008-2009 voting members of the Norman Campus Budget Council:

Melody Astani, Bursar's Office
Kyung-Bai Lee, Mathematics
Shane Lineham, Student
Elaine Masters, EAISS
Sue-Anna Miller, Physical Plant
Kimball Milton (chair), Physics and Astronomy
Donna Nelson, Chemistry & Biochemistry
Susan Shaughnessy, Drama
Andrew Strout, Art
Susan Vehik, Anthropology
Jeff Wilson, Student
Vince Winston, Student

**CONTINUING EDUCATION COUNCIL
2008-09 ANNUAL REPORT
SUBMITTED BY H. DAN O'HAIR, CHAIR**

Composition of the Continuing Education Council

- Ex-officio, non-voting: Nancy Mergler, T.H. Lee Williams and James Pappas
- Faculty Senate (Norman) Appointees: Allison Palmer, Linda Wallace, Al Schwarzkopf, and James Bierman
- Faculty Senate Appointee (HSC): Stephanie Moore
- CE&PS Staff Appointees: Susan Grossman, Pamela Lewis, and Mark Pelfrey
- Presidential Appointees: Kirby Gilliland, and Dan O'Hair (Chair)

Purpose

The Continuing Education Council (CEC) works with and supports the Vice President for University Outreach, and reports to the Faculty Senate on matters concerning continuing education. The Council provides a forum for faculty and administrators to discuss all aspects of lifelong learning as it impacts the University of Oklahoma. It also serves an advocacy role in raising the level of campus discussion on such issues as:

- Cross disciplinary interaction
- Technology transfer and its campus-wide impact
- The role of the university in workplace education and community/public service

- Certification and non-degree programming
- Interdisciplinary continuing education
- Distance education

The CEC serves a proactive role in providing information about outreach lifelong learning to the Faculty Senate, the Provost's office, and the President's office and directing campus dialog regarding these issues. In addition, the CEC provides substantive input and acts as a constructive sounding board for the Vice President and CCE staff regarding outreach, distance education, and lifelong learning programs and activities. Finally, the CEC serves as a liaison between the President's office, the College of Continuing Education, and the faculty and staff, providing effective communication between these and other campus groups.

2008-2009 Meeting Schedule

- December 3, 2007: CE Council
- February 17, 2008: CE Council
- April 17, 2009: CE Council
- Meetings between James Pappas and CE-Chair are held prior to each Council meeting.

2008-09 Discussion Topics

Additional information regarding these discussion topics is available in the minutes of the Continuing Education Council meetings or the Fall 2008 and Spring 2009 Continuing Education Reports Submitted to the Faculty Senate Large Executive Committee.

1. Association for Continuing Higher Education (home office moved to OU).
 2. Executive Briefing to the Board of Regents (Dr. Jim Pappas)
 3. Online Degrees and Accreditation
 4. Advantages and Shortcomings of Serving as a Large Subcontractor
 5. Tour and Discussion of Boomer Outreach Building (former Sooner Hotel)
 6. Legislative Affairs (discussion led by Cal Hobson)
 7. Discussion of Organizational Chart and CCE Programming
 8. Discussion of new OU Center for Risk and Crisis Management
 9. Tour and Discussion of Cross Center Building
 10. Discussion of national Conference on Race and Ethnicity in American Higher Education (NCORE). Sponsored by OU CCE Southwest Center for Human Relations Studies
 11. Distribution and Discussion of Outreach Organizational Chart
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**COUNCIL ON FACULTY AWARDS AND HONORS
2008-09 ANNUAL REPORT
SUBMITTED BY STEVE HOPPES, CHAIR**

- 1) The University Council on Faculty Awards and Honors met on Wednesday, February 4, 2009, to consider nominees and recommend recipients of awards. The following Council members attended the meeting:

Steve Hoppes	Rehabilitation Sciences, Tulsa	College of Allied Health, Tulsa
A.F. Al-Assaf	Health Administration & Policy	College of Public Health
Kevin Haney	Developmental Dentistry	College of Dentistry
Amir Khaliq	Health Administration & Policy	College of Health
S. Lakshmivarahan	Computer Science	College of Engineering
Rebecca Phillips	Nursing Academic Program	College of Nursing
Mike Pullin	Alumnus	
Nim Razook	Marketing	College of Business
Dan Snell	History	College of Arts & Sciences

The following Council members were absent:

LeRoy Blank	Chemistry & Biochemistry	College of Arts & Sciences
Linda McKinney	Instr. Lead. & Political Science	College of Arts & Sciences
Troy Schmitz	Student	UOSA Appointee

- 2) The Council considered an outstanding group of 52 nominees. The nominees this year were highly qualified, making this a particularly competitive year. Our recommendations for the 2008-2009 academic year are as follows (in alphabetical order, by category):

David Ross Boyd Professorship (10 Nominations Received)

Roger Frech	Chemistry/Biochemistry	College of Arts and Sciences
K.K. Muraleetharan	Civil Eng. and Environ. Sciences,	College of Engineering
William M. Tabb		College of Law
Mary Z. Baker	Medicine Endocrinology	College of Medicine

General Education Teaching Award (1 Nomination Received)

John Cowan	Physics and Astronomy	College of Arts and Sciences
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Good Teaching Award (10 Nominations Received)

Tohren C. G. Kibbey	Civil Eng. and Environ. Sciences	College of Engineering
Trina Hope	Sociology	College of Arts and Sciences

Merrick Teaching Award (3 Nominations Received)

Mark C. Bolino	Management	College of Business
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Regents' Professorship (1 Nominations Received)

D. Robert Mccaffree	Medicine Pulmonary	College of Medicine
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Regents' Award for Superior Professional and University Service (3 Nominations Received)

Kevin Grasse	Mathematics	College of Arts and Sciences
S. Terence Dunn	Pathology	College of Medicine

Regents' Award for Superior Research and Creative Activity (9 Nominations Received)

Chinthalapally Rao	Anesthesiology	College of Medicine
Michael Santos	Physics and Astronomy	College of Arts and Sciences

Regents' Award for Superior Teaching (15 Nominations Received)

John Albert	Mathematics	College of Arts and Sciences
Kathryn Haring	Education	College of Education
David M. Thompson	Biostatistics and Epidemiology	College of Public Health
Braden Abbott	Physics and Astronomy	College of Arts and Sciences
Gary L. Loving		College of Nursing

- 3) The Council elected Dan Snell, College of Arts and Sciences, Norman, the University Council on Faculty Awards and Honors Chair for 2009-2010.
 - 4) The Council recommends adopting on-line review of nomination materials through a password-protected web-site.
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**INFORMATION TECHNOLOGY COUNCIL (NORMAN)
2008-09 ANNUAL REPORT
SUBMITTED BY SARAH ROBBINS, CHAIR**

Membership

The members of the 2008-09 Information Technology Council, their departments, and terms:

Faculty Senate Appointees:

Darin Fox	Law	2006-09
Suleyman Karabuk	Industrial Engineering	2007-10
Tammy McCuen	Architecture	2008-09
Sarah Robbins, Chair	University Libraries	2007-10
Todd Stewart	Art	2008-11

Staff Senate Appointees:

Chris Cook	Geography	2006-09
Colin FitzSimons	Technology Development	2007-10
Jeffrey Boles	CCE Outreach	2008-11

Student Appointees:

Wes Franklin	Student	2008-09
Edward Jones	Student	2008-09
Zac McCulloch	Student	2008-09

Ex-Officio Members:

Robert Kelly	For the Vice President & Provost
Burr Millsap	Vice President for Administrative Affairs designate
Edward Baron	For the Vice President for Research
Nick Hathaway	President Designee
Dennis Aebersold	Vice President for Information Technology and CIO

The chair would first like to thank Information Technology for providing valuable information to the Council during the year. Nick Key, Matt Singleton, and Mike Sewell have provided ongoing support by attending meetings and making regular reports. The chair would also like to thank Darin Fox for taking minutes this year and Robert Kelly for his continued willingness to maintain the ITC website. Finally, the chair would like to thank members of the ITC for their active involvement in discussions and investigations throughout the year.

Projects & Issues

4x4 Update: IT removed social security numbers from 4x4s during the summer of 2008. 20,000 users were affected. IT received positive feedback for improving online security.

oZONE Sooner Student System: The oZONE portal is now live! A select few students are already using oZONE to correct missing Financial Aid information and review the status of their 2009-2010 financial aid. This update is the first of many launch phases for oZONE.

When fully implemented in fall 2009, oZONE will provide single sign-on, 24/7, Web-based access to Financial Aid, Pay, Enroll, Student Services, D2L, and E-mail; interactive tools to network with campus organizations like news feeds, campus calendar and more; and many other university services and resources that students use each day. All “admin” functions for these sites, including all CICS/TSO access will be enhanced and integrated with the oZONE portal.

Additional information, including an up-to-date timeline of milestones is available at ou.edu/ozoneinfo

Web Guide & Policies: Erin Yarbrough, from Web Communications, presented the Web Guide & Policy which was released in July 2008. It is available online at: http://www.ou.edu/webcomm/home/web_guide.html. The guide discusses web development issues such as usability, design considerations, optimization as well as policy issues.

Media Sanitation Policy: The policy addresses how University departments must remove data from media prior to its disposal. The full policy is available on the ITC website (<http://www.ou.edu/committees/itc/>). It has been approved and incorporated into the Administrative Guide as well as other appropriate policy manuals.

Password Expiration: State security policy requires password expirations. HIPPA and PCI compliance require it. Last forced change was 1-2 years ago. Password requirements will be based on roles and access to sensitive information. There is some flexibility. Last time, benefits enrollment was trigger. OU IT will give plenty of notice to users.

Course Capture Capabilities: Paul Thompson, OU IT, discussed the increased interest on campus to capture lectures and make them available online; hardware and software solutions available. Issues: (1) making the powerpoint slides viewable when recording standard video from the back of the room, (2) standardization, (3) copyright, IP, (4) accessibility, limiting access. IT will be creating a campus committee to evaluate options and gather faculty needs. Additionally, OU IT has finalized a contract with iTunesU for distribution of captured course materials. OU IT hopes to utilize this committee to identify faculty already recording and distributing materials for configuring and testing the service.

Sustainability Initiatives: President Boren has convened an OU Sustainability Committee to ensure that the University is in compliance with environmental initiatives and also to take the lead in implementing cost saving environmental solutions. OU IT's first major sustainability initiative is to standardize computer power settings across campus for both personal and institutionally-owned machines using a combination of automated policies and behavioral change. With over 20,000 personal computers and

more than 7,500 institutionally-owned machines, the potential positive impact of this campaign is exciting.

Illegal Downloading: Complaints of illegal downloading have increased dramatically since January 2008. That increase, combined with new legislation passed in the fall, has forced OU IT, Student Affairs, and Legal Counsel to review the University's procedures for handling these complaints, especially for repeat offenders. To ensure compliance with this legislation, OU IT must review the current policies for peer-to-peer file sharing. If changes must be made, OU IT will strive to protect faculty, staff, and student access to legal file sharing methods or offer alternatives when possible.

Election of New Chair: By a unanimous vote of the ITC members, Tammy McCuen was elected to serve as Chair of the Council in 2009-10.

**RESEARCH COUNCIL (NORMAN)
2008-2009 ANNUAL REPORT
SUBMITTED BY ROBERT HOUSER JR., CHAIR**

Membership

The members of the 2008-2009 Research Council, their departments and terms:

Robert Houser	Chemistry/Biochemistry	2006-09
Yiqi Luo	Botany/Microbiology	2006-09
Ramkumar Parthasarathy	Aerospace & Mechanical Engineering	2006-09
Suliman Hawamdeh	Library & Information Studies	2006-09
Mary Dinger	Health & Exercise Science	2007-10
Marvin Lamb	Music	2007-10
Joe Rodgers	Psychology	2007-10
Melissa Stockdale	History	2007-10
Laurie Vitt	SNOMNH	2007-10
Karen Antell	University Libraries	2008-11
Noel Brady	Mathematics	2008-11
Sridhar Radhakrishnan	Computer Science	2008-11
Joanna Rapf	English	2008-11

Ex-Officio Members:

T.H. Lee Williams	Vice-President for Research
Andrea Deaton	Office of Research Services

Secretary:

Linda Kilby

Professor Marvin Lamb joined the council in October 2008 to complete the term for Sanna Pederson.

Professors Hawamdeh, Houser, Luo, and Parthasarathy are completing their terms at the end of the 2008-09 academic year. The 2009-2010 Chair of the Research Council was elected at the April meeting and will be Dr. Joe Rodgers, Department of Psychology.

The Faculty Senate has appointed David Boeck, Architecture, Liz Butler, Civil Engr/Environmental Science, K. David Hambright, Zoology, and Karen Leighly, Physics/Astronomy to 2009-2012 terms. They will replace Suliman Hawamdeh, Ramkumar Parthasarathy, Yiqi Luo and Robert Houser respectively.

In accordance to the charge of the Research Council (January 7, 2004), appointments to the Council did include two members in each of the following six areas and one member from Fine Arts:

- a) Engineering: Ramkumar Parthasarathy and Sridhar Radhakrishnan.
- b) Physical Sciences: Noel Brady and Robert Houser
- c) Social Sciences and Education: Mary Dinger and Joe Rodgers
- d) Biological Sciences: Laurie Vitt and Yiqi Luo
- e) Humanities and Arts: Melissa Stockdale and Joanna Rapf
- f) Other: Karen Antell and Suliman Hawamdeh
- g) Fine Arts: Marvin Lamb

Activities (2008-2009)

The primary activity of the Research Council during the 2008-09 academic year was to advise and make recommendations to the Vice-President for Research pertaining to expenditures and awards under his administration, namely

- a) Small Grant Awards (< \$1,199) [increased from \$1,000]
- b) Reprint Awards (\$100)
- c) Large Grants (> \$1,200 <\$7,500) [increased from \$6,000]
- d) PI Investment Awards (> \$1,200< \$10,000)
- e) Junior Faculty Fellowships (\$6,000)

The first two awards are decided by the VPR directly without Council involvement; the Council decided that the time the Council would spend on reviewing these applications did not justify the monetary resources involved. A summary of the Council recommendations approved by the Vice-President for Research for the period July 1, 2008 through May 31, 2009, is attached.

Also, the Council reviewed nominations and made recommendations to the Provost for the George Lynn Cross Research Professorship and the Henry Daniel Rinsland Memorial Award for Excellence in Educational Research.

In addition:

- The Research Council had a yearly appropriation of \$130,000 plus \$5,862 of supplementary funds from FY08 carry-forward for spending in FY 2009. Awards were made in three categories using this appropriation: the Small Grant Program (under \$1,200, handled by the VPR); the Large Grant Program (over \$1,200 up to \$7,500, evaluated by the Research Council); and the PI Research investment Program (up to \$10,000, evaluated by the Research Council). The total commitments for FY 2009 were \$249,777 based on actual expenditures. Twenty (20) awards were made in the Small Grant Program, twelve (12) in the Large Grant Program, and two (2) in the PI research investment program. For FY 2009, 62 large and small grant applications were received.
- The Research Council funded 24 Junior Faculty Fellowships for a total of \$144,000. There were twenty-eight (28) Junior Faculty proposals that were not funded, and one that was declined by a faculty member. \$6,000 of residual FY09 Junior Faculty Fellowship funds will be applied toward FY10 Research Council funding.
- The Research Council discussed increasing the \$6,000 stipend for the Junior Faculty Grant Program. The stipend has not increased for at least eight (8) years, while starting Junior

Faculty salaries have steadily increased. The 2009/2010 Research Council will continue to discuss alternatives, and hopes to announce any changes to the 2010 Junior Faculty Grant stipend prior to the call for Junior Faculty Grant proposals in the Fall 2009 semester.

- Similar to FY08, in FY09 the Research Council did not exhaust its budget before the end of the year. The surplus this year is likely due to a combination of factors, including a 16 percent reduction in submitted applications and a lower acceptance rate compared to previous years. The Research Council was diligent in applying high standards to the submitted proposals, and only funded those of highest merit.
- The Research Council chair spoke at the new faculty orientation organized by ORA about the Research Council, its activities, and internal funding opportunities for faculty.
- According to the OU Faculty Handbook, the Research Council is responsible for reviewing Research Faculty candidates:

“Once the academic unit has made a recommendation and the academic dean has endorsed this recommendation, the credentials of the candidate and the final recommendation to hire the candidate for the research faculty position shall be reviewed by the Research Council, whose recommendation shall be forwarded to the Senior Vice President and Provost for review prior to presentation to the President and the Board of Regents.” OU Faculty Handbook, 3.5.3.

The VPR recommended that the Research Council be replaced by the VPR for this approval process since the VPR has previously made these recommendations directly to the Senior Vice President and Provost without consultation with the Research Council. The Research Council voted unanimously to recommend this change.

- The Research Council recommended to the VPR that a file of funded proposals be kept in the Office of Research Services, available for viewing by potential applicants. The Research Council would seek permission from representative faculty from various Colleges whom have received Research Council funding in the past. Faculty would be invited to review successful proposals as a way to improve their own proposals.
- The Research Council clarified with the VPR that faculty can apply for reimbursement of Open Access and Paid Access fees from the Reprint Purchases / Page Charges fund. Faculty should follow the procedures outlined on the VPR webpage for Reprint Purchases / Page Charges reimbursement.

On behalf of the Research Council, the Chair would like to thank Vice-President for Research T.H. Lee Williams for his enthusiastic, consistent and creative support of the OU faculty in their efforts to produce quality research and creative activity. The Council also thanks Executive Director Andrea Deaton, Office of Research Service, for her efforts on behalf of the Council and faculty, and Linda Kilby, for the many contributions she made to the smooth, efficient and successful functioning of the Council this year.

**FY09 SUMMARY OF COUNCIL RECOMMENDATIONS
APPROVED BY THE VICE PRESIDENT FOR RESEARCH**

AWARD	NUMBER	AMOUNT
<i>SMALL GRANT</i>		
Engineering	0	
Physical Sciences	2	2,400.00
Social Sciences & Education	1	1,200.00
Biological Sciences	1	1,196.00
Humanities & Arts	12	11,778.00
Other	4	3,445.00
TOTAL	20	\$20,019.00

<i>LARGE GRANT</i>		
Engineering	2	11,360.00
Physical Sciences	2	8,720.00
Social Sciences & Education	0	
Biological Sciences	1	7,500.00
Humanities & Arts	6	32,215.00
Other	1	4,000.00
TOTAL	12	\$63,795.00
<i>PI RESEARCH INVESTMENT</i>		
Engineering	1	9,696.00
Physical Sciences	0	
Social Sciences & Education	0	
Biological Sciences	1	7,513.00
Other	0	
TOTAL	2	\$17,209.00
<i>JUNIOR FACULTY</i>		
Engineering	0	
Physical Sciences	0	
Social Sciences & Education	4	24,000
Biological Sciences	2	12,000
Humanities & Arts	15	90,000.00
Other	3	18,000.00
TOTAL	24	\$144,000.00
<i>REPRINT</i>		
	19	\$4,754.00
TOTAL GRANTS AWARDED	77	\$249,777.00